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**Financial Policy** 

It's important to me to make acupuncture and Tui Na available to as many people as possible at the most affordable rates. In respect for my intention to offer high quality health care at affordable prices, I ask that you give 24 hours advance notice if you need to reschedule or cancel an appointment. All appointments that are rescheduled or canceled with less than 24 hours notice and all appointments missed without notice will be charged at the regular fee for that appointment.

If appointments have been purchased in a package, the appointment missed, canceled, or rescheduled with less than 24 hours advance notice will be deducted from the number of remaining appointments in the series or package. Thank you for your understanding.

Lisa M. Ellis		
Print Client Name	 Date	
Client Signature		